Memorandum

To:

Unit Key3 Leaders of the Many Waters District

From:

Pat Johnston, District Commissioner

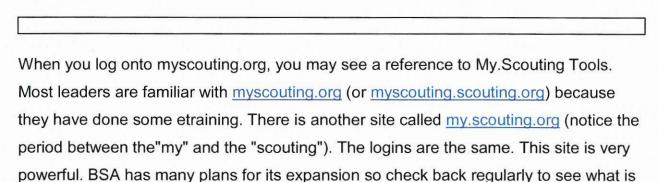
Date:

new.

April 2, 2015

Subject:

My.Scouting.Org



Your unit Key3 (Cubmaster/Scoutmaster/Advisor, Committee Chair and Charter Org Rep) has the ability to not only view or print many things, but also correct things like addresses or add training (other than their own). Please note that you cannot change or delete training, just add training. You can also give others access such as your Training Coordinator. It is called making them a Key3 Delegate.

Once you are logged in, click on the upper left icon to create a drop down list. You will use the Training Manager and Membership Manager most often but feel free to explore everything. I cannot point you to an instruction manual, although there is a help button in the lower right.

If you have any questions, please contact me and if I can't answer your question, I will find someone who can.

